

**Faculty of Forestry**  
**Graduate Academic Assistant Application for Online Teaching**

|  |                                   |                       |               |
|--|-----------------------------------|-----------------------|---------------|
| <b>Course Name</b>   | GIS for Forestry and Conservation |                       |               |
| <b>Course Number</b>   | GEM 510                           |                       |               |
| <b>Taught by</b>   | Paul Pickell paul.pickell@ubc.ca  |                       |               |
| <b>Term Offered</b>  |                                   |                       | Winter Term 1 |
| <b>GAA Hours Needed (max. 100 hours)</b>                             | 100                               |                       |               |
| <b>A preferred candidate has been identified?</b>                    | Yes                               | No                    |               |
| <b>If Yes, please provide the following details:</b>                 |                                   |                       |               |
| <b>Student Name</b>  |                                   | <b>Student Number</b> |               |
| <b>Student Email</b>   |                                   |                       |               |
| <b>Current Program Enrolment</b>                                     | Undergraduate                     | Master                | Doctoral      |
| <b>If No, position will be posted on the Faculty website.</b>        |                                   |                       |               |
| <b>Anticipated Job Duties (please check the ones applicable)</b>     |                                   |                       |               |
| - Development and creation of online course materials                |                                   |                       | X             |
| - Transition of current course materials into Canvas                 |                                   |                       | X             |
| - Creating video for online courses (traditional or 360°)            |                                   |                       | X             |
| - Setting up online exam tools (Proctorio, Canvas, etc.)             |                                   |                       | X             |
| - Using 3D and virtual reality resources                             |                                   |                       |               |
| - Other duties (please specify):                                     |                                   |                       | X             |
| Transferral of labs to online  |                                   |                       | X             |
| Testing of different online software options to avoid license issues |                                   |                       | X             |
|  |                                   |                       |               |

**Additional Information**

1. The duties of a Graduate Academic Assistant (GAA) include all academic duties not conforming to those specified above (for example, research performed for a member of faculty not directly related to the student's own research). The stipend may not be considered a scholarship. Appointment as a Graduate Academic Assistant (GAA) for a full-time graduate student shall not exceed an average of 12 hours of duty per week averaged over a year. Permission to exceed this limit may be given by the Dean of the Faculty of Graduate and Postdoctoral Studies in special circumstances. For specific information about Academic Assistantships, students should contact their graduate program.

2. Pay Rates: we will follow the GTA pay rate standard for this initiative:

- GTA 1: Graduate student who holds a master's degree and/or is registered in a doctoral degree program.
- GTA 2: Graduate student who holds a bachelor's degree and is registered in a master's degree program.

3. If a PI wishes to hire a qualified Undergraduate Academic Assistant (UAA) instead of a GAA, the UAA will be paid at the GTA 2 rate.

**Faculty of Forestry**  
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|  |   |                       |               |
|--|---|-----------------------|---------------|
| <b>Course Name</b>   | Advanced GIS for Environmental Management |                       |               |
| <b>Course Number</b>   | GEM 511                                   |                       |               |
| <b>Taught by</b>   | Paul Pickell paul.pickell@ubc.ca          |                       |               |
| <b>Term Offered</b>  |   |                       | Winter Term 2 |
| <b>GAA Hours Needed (max. 100 hours)</b>                             | 100                                       |                       |               |
| <b>A preferred candidate has been identified?</b>                    | Yes                                       | No                    |               |
| <b>If Yes, please provide the following details:</b>                 |   |                       |               |
| <b>Student Name</b>  |   | <b>Student Number</b> |               |
| <b>Student Email</b>   |   |                       |               |
| <b>Current Program Enrolment</b>                                     | Undergraduate                             | Master                | Doctoral      |
| <b>If No, position will be posted on the Faculty website.</b>        |   |                       |               |
| <b>Anticipated Job Duties (please check the ones applicable)</b>     |   |                       |               |
| - Development and creation of online course materials                |   |                       | X             |
| - Transition of current course materials into Canvas                 |   |                       | X             |
| - Creating video for online courses (traditional or 360°)            |   |                       | X             |
| - Setting up online exam tools (Protorio, Canvas, etc.)              |   |                       | X             |
| - Using 3D and virtual reality resources                             |   |                       |               |
| - Other duties (please specify):                                     |   |                       | X             |
| Transferral of labs to online  |   |                       | X             |
| Testing of different online software options to avoid license issues |   |                       | X             |
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